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S. P. MANDALI's
RAMNARAIN RUIA AUTONOMOUS COLLEGE

QUALITY POLICY

Name of the organization: S P Mandali's Ramnarain Ruia Autonomous College
Policy Number: RRAC-Acad P-10

Title of the Policy: Quality Policy

Effective Date : 2017-18

Last Revision Date:

Responsible Party: Principal, Management, IQAC, Vice Principals

Scope and Audience: Students, Administrative staff , Faculty and All Stakeholders

1. Policy Purpose and objectives:

A Quality Policy is a requirement for the integration of the various activities of the institution and institutionalize the best practices. The main purpose is to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College and to promote measures for institutional functioning towards quality enhancement. The IQAC Policy is a policy that defines all other quality policies, and primarily promotes the Vision, Mission, Goals and Objectives of the organization.

Objectives:

1. To facilitate, promote and maintain an institutional culture which is aligned with the mission and vision of the college
2. To implement and sustain a Quality Management System (QMS), which will ensure compliance with institutional management / University/ State Higher Education Department/ NAAC/UGC and other Regulatory Bodies
3. To create a learner – centric learning environment for the development of professional human resources required for nation building
4. To strategize a mechanism for continuous improvement of quality and achieving academic excellence
5. To improve institutional performance by setting up an effective mechanism of feedback and follow up actions.
6. To develop, implement, monitor benchmarks/standards and/or targets for all areas of activity
7. To promote a mechanism of up-skilling of the teaching staff through faculty development and professional development programs
8. To enhance student support mechanisms and create effective learning resources
9. To create a good work culture among the employees and stakeholders
10. To establish and maintain a quality assurance system which ensures the continuous improvement of teaching, learning and all support systems at the College

2. Introduction:

Internal Quality Assurance Cell (IQAC) as a quality sustenance measure was established as proposed by the National Assessment and Accreditation Council (NAAC). IQAC is responsible for the performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education.

Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this institution need to channelize its efforts and measures towards promoting holistic academic excellence.

3. Policy Statement:

The policy is an expression of the desire and commitment of the College to impart quality in every process of Academics, Administration and Governance for welfare of its stakeholders, with a continual improvement to achieve excellence. The quality policy will be reviewed periodically for its suitability and effectiveness.

4. Definitions

- **Internal Quality Assurance Cell (IQAC):** an institutionalized body created under the guidelines of NAAC to promote quality in educational institutions.
- **NAAC:** National Assessment and Accreditation Council, an accrediting organization in India for higher educational organizations
- **IQAC Coordinator:** An authority with seniority and experience appointed by the institution to promote, govern and create quality management systems. The IQAC Coordinator works under the leadership of the Principal/ Director.
- **Internal Quality Assurance System:** a holistic mechanism that includes Quality Control (QC) and Quality Assurance (QA).

5. QUALITY PROCESS

- a) Creation of an active and functional IQAC as per the guidelines of NAAC.
- b) Appointing of an IQAC committee, under the chairpersonship of the IQAC Coordinator.
- c) Institutionalizing the IQAC by coordination / associating it with the apex bodies of the organization.
- d) Setting up of an Internal Quality Assurance system for all academic, administrative and co- and extracurricular activities
- e) Conduct of regular meetings of the IQAC committee to prepare IDPs, Strategic plans and AQAR's.
- f) Creation of the IQAC Annual Calendar and strategy for implementation of the initiatives planned.
- g) Conduct of various internal and external audits and its presentation to the institutional apex bodies.
- h) Present Action taken Reports to IQAC committee and to the Managing committee.



Prof. (Dr.) Anushree Lokur
Principal

Principal
Ramnarain Ruita Autonomous College
Malunga, Mumbai- 400 019