

## **Plan of Action for the Academic year (2019-20)**

### **Areas that require special focus**

#### **3.1 Curricular Aspects:**

- o To undertake a workshop on 'Curriculum Design and Development'
- o To conduct an Induction programme for the newly appointed teachers
- o To conduct an Internal Academic Audit

#### **3.2 Teaching, Learning and Evaluation:**

- o To organise training for innovations in teaching-learning process (FDP)
- o To enhance internship among UG/PG courses

#### **3.3 Research Innovation and Extension:**

- o To organise training on URKUND (Anti-plagiarism software) web training
- o To organise a seminar on Research
- o To organise activities for students on IPR
- o To conduct common course work for newly registered Ph D students
- o To strengthen the activities of RCIE
- o To strengthen the Institute- Industry interphase (collaborative projects/ Internship, summer training, field exposure, curriculum, employment)
- o To undertake various extension activities through Urban study centre

#### **3.4 Infrastructure and Learning Resources:**

- o To carry forward the infrastructure development as proposed under the RUSA grant
- o To procure Interactive learning system
- o To develop learning resources for MOOC
- o To initiate activities to promote Swach Bharat Abhiyaan

### 3.5 Student support and progression:

- o To conduct Induction programme for the students as per the UGC guidelines
- o To encourage the departments to organise workshops for Skill development
- o To widen the activities of Ruia Academy for Competitive exams
- o To strengthen the activities of Centre for Mindfulness and wellbeing to enhance Life skills & Responsiveness to social issues
- o To conduct skill development programmes for visually challenged students

### 3.6 Governance, Leadership and Management:

- o To streamline the administrative procedures through the CMS
- o To introduce Biometric attendance system for students
- o To explore the method/s of data acquisition for Accreditation through customised software

### 3.7 Institutional Values:

- o To organise activities to reduce plastic use in campus-3Rs
- o To organise lab safety workshop for laboratory support staff
- o To conduct a Fire audit



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