

# INSTRUCTIONS FOR REGULAR EXAMINATION

This is to inform all the FY, SY and TY Students (BA/BSC/BTK/BAS/CS) to use the following process for downloading the exam hall ticket for internal class test.

- 1) Go to master soft ERP student portal by using your login ID and Password
- 2) In Menu tab select Hall Ticket option
- 3) Select the session and choose BOTH option in the exam type list
- 4) Click on the "GENERATE HALL TICKET" option.
- 5) Your Hall Ticket is downloaded.
- 6) Those who are not able to login can: click on GET USER NAME AND PASSWORD tab → registered mobile number → send password (you will receive the password on the registered mobile number)

**NOTE:** It is a **MUST** to carry the hard copy of the hall ticket.