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IQAC
Actions taken report 2020-21

In the Academic year 2020-21, IQAC comprised of 30members, representing various stakeholders as per the NAAC guidelines. A multipronged strategy was designed by IQAC in Academic and Administrative activities for the promotion of quality. In this academic year, IQAC conducted 4 official meetings (31/10/20, 6/2/21, 10/4/21, 1/6/21). Plan of action was prepared in the first meeting and reviewed progress of the plans implemented in the subsequent meetings. Plan of action was carried out directly by IQAC and also suggestions were given to Departments / Non- Departmental Associations/ committees for various activities. Following are the activities carried out by IQAC in the academic year 2020-21.

	Decisions	Activities
	Curricular Aspects	
	Strengthening of Academic programmes	
1	**To undertake a workshop on mapping of CO with PO and attainment of CO/PO**	• Two faculty members attended a workshop on Mapping of learning outcomes and its attainment at Mithibai College, Mumbai. • Organised a two days workshop on " Mapping and attainment of Learning outcomes" on 13th and 15th of January 2021.
2	**To explore interdisciplinary/ multidisciplinary approach in syllabus**	• Organised two session on „How to restructure the Programmes with Core and Elective", on 23rd October 2020 and 5th January 2021
3	**To initiate New Courses – Interdisciplinary Certificate course --in Universal Human values and professional ethics**	• Will be introducing Universal Human values and professional ethics as Certificate course / Introducing it in the Induction programme • Established the 'India Center for LBT, October 2020
	2 Teaching, Learning and Evaluation:	
	Innovations in teaching learning process	

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4	To organise training for staff---training for innovations in Teaching pedagogy /teaching-learning process(FDP)/ICT/ Team- building activities/ leadership programs /on-job training programs	• Organised one week „Effective Digital Shikshan" workshop for all teachers by young trained faculty of our college. All the teachers used them effectively for their online teaching and evaluation. 1st July to 8th July 2020
	Developing Audio Visual resources to facilitate learning	• Refresher course in „Mordern Biological Techniques-Concepts and Applications" UGC Human Resource Development Centre, UoM -4thJan to 16th Jan2021 • Many departments made lab videos - Dept. of Physics made 8 lab videos, Dept of Biotechnology -9, Dept. of Microbiology-7, Dept. Of Chemistry-2, Dept. of Computer Science & IT-5 • 25 practical e- modules were prepared by 6 departments professionally with Indian Magic Eye Educational Solutions Pvt.Ltd. Its in its post editing phase. This will be made available to students in the next Academic year.
5	To enhance Alumni involvement in teaching /activities	• Many departments conducted activities with their Alumni • Ruia Academy for Competitive Exams conducted ten activities in which some were our Alumni.
6	To develop a strategy for identify the Slow and Advanced learners	• Will be organising two sessions on – Identifying and handling special learners and Advanced Learners management in the month of June –July 2021.
7	To Improve collaboration with industry	Signed MoU with • Institute of Logic-Based-Therapy, US (October 2020) • Venture Centre -Tech ex.In (23rd Feb 2021) • Cactus Communications Pvt.Ltd(1st March 2021) • MoA with Institute of Chemical Technology. 15 Feb 2021 • Letter of Intend to Collaborate in Research Project – IIT Mumbai, 24 May 2021

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8	To explore the use of and cooperation by Language Lab and Foreign language centre as well as language departments in developing commercial translation services centre	Discussions on going
9	Feedback	• IQAC collected curriculum feedback through college website.
	Research **Innovation** *and Extension*	
10	Grants	• **Received DBT BUILDER** program by the Department of Biotechnology, Govt. of India for an outcome based multidisciplinary research program in Biological Sciences -

		May **2021**
11	Research activities	▪ 12days Course work was conducted for research students of the institution by Research cell(2nd December to 12th December 2020) ▪ A session on „Unpacking Academic Writing" by Cactus communication was organised on 20th Nov 2020 for PG and Ph D students
12	To strengthen the activities of Centre for Innovation , Incubation and Entrepreneurship	Centre organised a series of workshops for all students • 10 activities were organised by CIIE • 41 sessions on " Entrepreneurship and Skill development" were organised by all departments as a part of the college festival-Samanvay
13	Introducing 'Young Research Students Scheme' and a Research Magazine at College level	Discussion is in progress by Dean Research.

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14	To undertake various extension activities under SDG	• Became a signatory to the „Sustainable Development Goals" (SDGs) Accord 30th June 2020, which is a global initiative of the UN. Submitted its first annual report on 27 Feb 2021. • SDG core committee will prepare a short term and a long term plan. • Environment Awareness Committee in association with RUR Green Life conducted 6 sessions on Green Awareness and action programme (Concept of sustainable living, insight into segregation at source, Home composting, growing kitchen garden). 65-75 students participated and completed their assignment on the above topics.
15	To organise a National Seminar	• Organised a **Two- Day National Online Seminar** on"Inclusive, Innovative and Sustainable Future of Education- NEP 2020" 24th & 25th May 2021(Jointly by Ramnarain Ruia Autonomous College and University of Mumbai)
	3.4 Infrastructure and Learning Resources:	
16	To carry forward the infrastructure development as proposed	• Renovations of two laboratories

17	Initiating innovative practices in the library • **Increasing awareness of available e-learning resources**	• Virtual open access book shelves created • Virtual open access journal shelves – work ongoing • Created "New Arrivals" e-shelf with links to content summary and reviews, and displayed it on webpage • A detailed list of Open Access resources (Books and Journals) prepared with link for quick access • Displayed List of subscribed (N-LIST) & OA (NDLI, DOAJ etc.) e-resources on webpage • Celebrated William Shakespeare's 457th Birth Anniversary and World Book & Copyright Day(April 23) by creating a virtual bookshelf of Shakespeare's top 20 comedies and tragedies specially for literature students.

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	3.5 Student support and progression	
18	**To conduct Induction programme for the F Y students as per the UGC guidelines**	• Conducted Induction programme for the F Y B Sc students and M Sc first year as per the UGC guidelines
19	**To conduct activities under the Ruia Centre for Competitive exams**	• Ruia Centre for Competitive exams conducted 10sessions for acclimatizing students to different competitive exams o How to prepare for NET/SET o How to prepare for UPSC(2 sessions) o Preparation of History for competitive exam o Preparation of selected topics in Chemistry for competitive exam(2 sessions) o Essentials of Mathematics for competitive exam o Preparation for Indian Economics services o Preparation for Indian Statistical services o Vyakhya- Think/Solve concept for entrance exams in Biology
20	**To set a goal for Placement through College and strengthen activities and awareness about Placement cell**	• Placement Cell conducted 6 activities
	3.6 Governance, Leadership and Management:	
		• Participated in NIRF -8th February 2021

21	**To prepare SOPs/ policy documents**	• Conducted a session on preparation of policy document on 20th February 2021 by Dr. Varsha Shukla. • A list of policies needed was prepared on priority basis and the work was allotted to all members. • Admission policy is in place
22	**To conduct Academic Audit and Website audit**	• Conducted a Website audit on 28th December 2020 and most of the suggestions received are implemented. • Academic audit for the year 2020-21- will be conducting in the month of August /September 2021

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23	To explore ideas for e- governance	• An online session was organised on „Implementation of E Governance in areas of operations: Planning and development, Administration, Finance and Accounts" for Teaching and Administrative staff on 29th April 2021.
24	To organise professional development programm	• St. Xavier"s College(Autonomous) and Ramnarain Ruia Autonomus College, jointly organised an online workshop on **CAS** on 10th April 2021 from 4.00pm to 6.00pm. • Professional Development Program- Public speaking, planned for the month of June / July 2021
25	To explore and implement ideas for branding of the College	• Discussions ongoing

Dr. Jessy Pius
Co-ordinator, IQAC

Dr. Anushree Lokur
I/c Principal, Convenor, IQAC