

FIRST YEAR ADMISSION INSTRUCTIONS 2024-25

Step 1: Register online at <https://muugadmission.samarth.edu.in/> and fill University of Mumbai Enrolment form.

Step 2: Save the pdf of this form and take a print out. (You will need to upload this with the Ruia College form and also submit this with original documents later).

Step 3: Fill separate form for every program you wish to apply at **Ramnarain Ruia Autonomous College**. Online admission form for Ramnarain Ruia Autonomous College is available at the following link <https://enrollonline.co.in/Registration/Apply/RRACM>

Link will be open till 1.00 noon, 10th June 2024

Please note:

- a. A guide to fill the form is available at www.ruiacollege.edu, - Admissions- senior tab.
- b. You have to fill **Separate form** for each of the following Programs:
 - FYBA (English Medium) (AIDED)
 - FYBA (Marathi Medium) (AIDED)
 - FYBA (Communication and Media) (Earlier known as BMM)
(English Medium / Marathi Medium)
 - FYBSc (AIDED)
 - FYBSc (BIOTECHNOLOGY)
 - FYBSc (BIOCHEMISTRY)
 - FYBSc (COMPUTER SCIENCE)
 - BIOANALYTICAL SCIENCES (5-year Integrated)
 - FYB Voc (Pharma Analytical Science)
 - FYB Voc (Tourism And Travel Management)

Step 4: Complete filling the admission form, upload the relevant documents and do the payment for admission form.

Please Note:

- a. Merit List is prepared on the basis of Percentage calculated from the aggregate marks obtained by students and generated on the basis of Admission Form submitted online to Ramnarain Ruia Autonomous College
- b. If the required documents (Check list below) are not uploaded along with the duly filled form, it will be **NOT** be considered for the merit list.

Step 5: Preview the form. Read all the declarations carefully. Save the pdf of the form. (You will need to submit this along with documents later)

Your application process is now complete.

Step 6: Check the Admission Schedule displayed on the College website www.ruiacollege.edu for further details

LIST OF DOCUMENTS:

Students are required to upload the following documents (jpg/ jpeg/ gif/ png/ pdf format with maximum size 300 kb) along with the admission form:

1. Copy of Adhaar Card- Mandatory
2. Copy of 12th Marksheet- Upload the result received online
3. University enrolment form- Mandatory
4. University Undertaking form (format is given below), printed or handwritten and signed- Mandatory
5. Migration Certificate- for other board students- Not mandatory for upload, currently
6. Caste Certificate- for students applying under reservation- Mandatory
7. Gap Certificate- for students who have cleared 12th std before 2023- Mandatory

Students applying under other categories will have to keep the following ready for verification before admission:

IB Board/ Cambridge / IGCSE Or Any Other Foreign Board	1) PRIMA FACIE Eligibility letter from University of Mumbai
Divyang/ Dyslexic Candidates	1) L.D./Handicapped Certificate
Wards of Defence/ Ex-Servicemen	1) Certificate from Defense / Ex-Servicemen League.
Wards of Transferred Employees	1) Copy of Parents Transfer Order from outside Mumbai into the City
Sports & Cultural Category	1) Highest Level Competition Achievement Certificate (i.e. International/National/State/District level Competitions) 2) List of wining certificates arranged in Highest order
Ward/Grandson or daughter of Freedom fighter	1) Certificate of freedom fighter from the Government 2) Ration card

University of Mumbai

DECLARATION /UNDERTAKING FROM THE STUDENT

I, Mr./Ms.....

Mobile No: Email Address: hereby declare that, information submitted in admission form is correct.

I am confirming my admission for course..... at college for academic year 2023-24.

My registration no. of Mumbai University digital portal is

I will not confirm my admission to any other college. I will submit my all original documents to college. I am aware that if information in my admission form is found wrong or even if I submit my original documents in another college my admission will be treated as cancelled.

Date:

Signature of Student

Place:

DECLARATION BY PARENT/ GUARDIAN

I, (Mother / Father / Guardian) hereby fully endorse the above undertaking/declaration given by my child/ward. And I will endeavour to induce my child/ward to do his/her best to observe the above stated undertaking in words and spirit.

Date:

Signature of Mother / Father / Guardian

Place: